

SDCCD Subcontracting Plan Scoring Matrix

Proposal Team: _____

Plan Reviewer: _____

Detail (Point Range)		Score	Comments
1	Subcontracting Participation Goals	N/A	
	No score Identifies total amount to be subcontracted to small and historically underutilized businesses.		
2	Percentage Participation Goals (10 points) <i>(Goals should represent both design and construction phases, FF&E and lower tier utilization)</i>		
	0-2 Percentage goals are accurately calculated.		
	0-2 Sets percentage goal for overall S/HUBE participation.		
	0-2 Sets percentage goals for all five S/HUBE subsets.		
	0-4 Sets percentage goals for D/M/W/DVBE subsets at 5% or higher – one point for each of these four subsets. Percentage goals should include design phase, FF&E and lower tier utilization.		
3	Goals for S/HUBE Subsets (20 points)		
	0-5 Identifies specific services/scopes/purchases AND lists firm commitments in only one certification category/subset.		
	0-5 Includes certification verification documents from District-approved agencies for all listed firms. Does not include certification documents for firms not listed in the Plan.		
	0-5 Includes dated and signed project-specific Letters of Acknowledgement confirming Design/Build proposer conducted S/HUBE outreach and engagement, and confirm knowledge of inclusion in the Subcontracting Participation Plan.		
	0-5 Describes steps taken to assess the technical capabilities of listed S/HUBEs to determine their suitability for this project.		

4	Strategies Used to Address Historical Barriers (25 points)			
	0-5	Identifies specific strategies implemented to mitigate historical barriers for Small/Historically Underutilized Businesses on previous projects -- and lists their respective outcomes.		
	0-7	Identifies strategies that will be implemented on this project to mitigate historical barriers for S/HUBEs.		
	0-6	Identifies specific strategies previously implemented to mitigate historical barriers for D/M/W/DVBEs specifically.		
	0-7	Identifies specific strategies that will be implemented on this project to mitigate historical barriers for D/M/W/DVBEs.		
	0	Provided internal S/HUBE database composition and volume. (No score)		
5	Contracting Innovations and Workforce Diversity (20 points)			
	0-5	Describes activities undertaken by the design/build team in the last year to address diversity in their internal (corporate) workforce or in the broader architectural, engineering and/or construction industries.		
	0-8	Identifies contractual requirements, incentives or other measures undertaken by the design/build team to promote diversity at lower tiers on previously completed projects.		
	0-7	Describes activities that may include bonding, contract financing and/or other assistance provided by the design/build team to assist S/HUBEs in meeting prequalification requirements.		
0	Identifies design-builder's San Diego County workforce composition using the seven ethnic/gender/ other groups specified; and reports management, professional and administrative personnel; and current construction field force data. (No score)			
6	Past Performance (25 points)			
	0-9	Identifies a project which is either substantially complete (fully bid-out) or completed in California within the last three years that had mandatory goals for S/HUBEs . If no projects with mandatory goals were completed, identified a project with voluntary S/D/M/W/DVBE goals and participation in at least three certification categories/subsets. Lists goals and achievements using owner-specified certification categories. Lists three key factors that contributed to the reported outcome. Provides project reference contact info. <i>(Previous SDCCD projects may not be included)</i>		
0-9	Identifies a project completed/substantially completed in California within the last three years with voluntary S/D/M/W/DVBE goals that demonstrates the design/build team's best efforts to utilize S/HUBEs. Lists goals and achievements using owner-specified certification categories. Lists certified firms in only one category/subset; and identifies three key factors that contributed to the reported outcome. Provides project reference contact info. <i>(Previous SDCCD projects may not be included)</i>			

	0-4	Describes resources the design/build team used to identify S/D/M/W/DVBES in San Diego County for this project.		
	0-3	Identifies at least (5) S/HUBEs that previously contracted with the design-builder as a subcontractor on one or more public sector projects. Response includes certification status, expiration dates, projects and contract values.		
7	Subcontracting Plan Administration		N/A	
	No score	Identifies Design/Build team employee designated to administer the Subcontracting Plan.		
8	Supplemental Materials		N/A	
	No score	Includes relevant supplemental materials and backup documentation; adheres to specified page limit.		
Total Score			__ /100	
Inventory of Certification Documents Received				
Observations and Scoring Rationale				
				Total Score